

THE FEDERAL PUBLIC BUDGETARY EDUCATIONAL INSTITUTION
OF HIGHER EDUCATION "THE RUSSIAN ACADEMY OF NATIONAL ECONOMY AND PUBLIC SERVICE
UNDER THE RUSSIAN PRESIDENT"

**THE FAR-EASTERN INSTITUTE OF MANAGEMENT – BRANCH OF THE FEDERAL
PUBLIC BUDGETARY EDUCATIONAL INSTITUTION OF HIGHER EDUCATION
"THE RUSSIAN ACADEMY OF NATIONAL ECONOMY AND PUBLIC SERVICE
UNDER THE RUSSIAN PRESIDENT"**

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**Regulations of the editorial office of the periodic printing edition of the
scientific journal "The power and administration in the East of Russia"
(new edition)**

1 General provisions

1.1 Editorial office of the "Power and administration in the East of Russia" journal (further called "editorial office") carries out the production and issue of mass media – scientific journal "The Power and administration in the East of Russia" (further called "Journal").

1.2 The Founder and the publisher of the Journal is the Federal public educational institution of higher education "The Russian academy of national economy and public service under the Russian President" (RANEPA) (further called "The Founder").

1.3 Editorial office isn't a legal entity, an independent economic entity. Editorial office carries out economic activity as a structural division of the Far-Eastern institute of management – branch of the Federal public educational institution of higher education "The Russian academy of national economy and public service under the Russian President".

1.4 Editorial office carries out activities for production and issue of the journal as a structural division of the Far-Eastern institute of management – branch of the Federal public educational institution of higher education "The Russian academy of national economy and public service under the Russian President". Management of the Editorial office is exercised according to the present Regulations, the provision on DVIU – branch of RANEPA, provisions on the publishing department and publishing council and the other documents of the Founder.

1.5 Financing of activity of the Editorial office is carried out by the Founder in the order established by the present Regulations, the Regulations and the other documents of the Founder.

1.6 According to the obligations which resulted from the Editorial office activity, the Founder bears responsibility by the all property belonging to him, is the claimant and the respondent in a court, arbitration court.

1.7 Location (address) of the Editorial office: 680682 Khabarovsk, Muravyev-Amurskiy St., 33

2 Founder's rights and duties

1.2 The Founder has the right:

- to approve Regulations of the Editorial office;
- to approve changes and additions to the Regulations of the Editorial office;
- to stop or suspend activity of the Journal in cases and in the order established by the present Regulations;
- to change in accordance with the established procedure the subject and specialization, language of the Journal, its name, form or the territory of distribution of the Journal, its frequency, volume and circulation;
- to place free of charge and in the time specified by it (including in prepared or the next planned issue) messages and the materials on its own behalf (notification of the Founder); maximum volume of the notification of the Founder can't exceed 2 typewritten pages;
- to exercise the control over the compliance of activity of the Editorial office to provisions of the legislation, present Regulations, Regulations and the other documents of the Founder, behind the compliance of the and specialization, language, frequency and volume of the Journal, to the other data presented at its registration and containing in the certificate on registration of the mass media;
- to act as the publisher, distributor and the owner of property of the Editorial office.

2.2 The Founder is obliged:

- to observe provisions of the Regulations of the Editorial office;

- to render the Editorial office assistance in studying of the audience, in promotion of the Journal in the market, in the organization and carrying out mass actions with participation of the readers;

- not to interfere with professional activity of the Editorial office, except for the cases provided by the legislation of the Russian Federation and the present Regulations.

2.3 The Founder can give the rights and duties to the third persons with the consent of the Editorial office.

3 Rights and duties of the Editorial office

3.1 Editorial office has the right independently:

- to plan the activity, within the subject approved by the Founder, specialization and orientation of the Journal, to resolve questions of its contents and design;

- to carry out in accordance with the established procedure the contractual relations with the authors;

- to attract the creative and technical specialists who aren't in the Editorial office staff to performance of separate tasks on creation of the issues of the Journal;

- independently to send the issue of the journal for the press;

- to carry out correspondence with the readers of the Journal, to consider their interests and offers on the contents and registration of the Journal.

3.2 Editorial office is obliged:

- to provide the high substantial, scientific, art and professional level of publications;

- to carry out design of the Journal for the press according to the state standards, norms and rules, specifications, the other normative documents and contracts with the printing enterprises;

- to provide observance of the approved schedules of production;

- to publish notification of the Founder in volume and in the terms specified in the item 1.2 of the Regulations.

4 Property and financial relations of the Founder and the Editorial office

4.1 The property used by the Editorial office is a component of property of the Founder. Decisions on the Editorial office investment with this or that property are made by the governing bodies of the Founder, according to their competence.

4.2 The money necessary for production and issue of the Journal, are given by the Founder according to the estimate of editorial expenses according to the proposal of the editor-in-chief.

4.3 The order of production, placement and distribution of advertising in the Journal is determined by the documents of the Founder. Advertising volume in the separate issue of the Journal is determined by the governing bodies of the Founder according to their competence, but shouldn't exceed 40 percent of volume of one issue of the Journal.

4.4 The profit got as a result of activity of the Editorial office is a property of the Founder and is used by him for compensation of material inputs on production, printing and distribution of the Journal, caring out of obligatory payments and assignments and on the other purposes according to the Regulations and documents of the Founder.

5 Management of the Editorial office

5.1 Management of the Editorial office is exercised by the governing bodies of the Founder and the editor-in-chief, within the competence established by the present Regulations, the Regulations and the other documents of the Founder.

5.2 Governing bodies of the Founder, within the competence established in the Regulations and other documents of the Founder make decisions on the following questions of activity of the Editorial office:

- appoint and dismiss the editor-in-chief, sign with him the contract in which the rights, duties and responsibility of the editor-in-chief are determined;
- approve annual reports of the editor-in-chief on activity of the Editorial office and on the use of means and the property given to the Editorial office;
- determine the Editorial office's main activities;
- resolve the questions of taking and dismissal of workers of the Editorial office, sign the employment and the other contracts with journalists and other workers of the Editorial office;
- give the necessary financial and appliances for production and printing of the Journal, approve the estimate of the Editorial office;

- make decisions on advertising in the Journal;
- carry out the other powers according to the Regulations of the Founder

5.3 The current activity of the Editorial office directs the editor-in-chief.

The editor-in-chief in the activity is guided by the legislation of the Russian Federation, the Regulations and the other documents of the Founder, and also the present Regulations.

The editor-in-chief bears responsibility for implementation of the requirements imposed to the activity of mass media by the legislation of the Russian Federation.

5.4 The editor-in-chief within the competence exercises control of the Editorial office on the basis of the principle of one-man management and independently resolves all the questions of activity of the Editorial office except for the governing bodies of the Founder carried by the present Regulations to the competence.

5.5 Editor-in-chief:

- represents interests of the Editorial office in the relations with the Founder, the publisher, the distributor, citizens, their associations, organizations and in the court;
- will organize the Editorial office's work, approves the staff list, gives orders and instructs, obligatory for execution by the workers of the Editorial office;
- distributes duties between the deputies and workers of the Editorial office, approves duty regulations of workers of the Editorial office;
- determines the functions of departments of the Editorial office;
- makes the decision on formation of an editorial board and on its dissolution, appoints to a position and dismisses associate editors;
- carries out selection of the journalists and the other authors for work in the Journal;
- signs for printing each issue of the Journal;
- solves the other questions carried to his competence by the present Regulations, and also the Regulations or other documents of the Founder.

The editor-in-chief has the rights and fulfills duties according to the duty regulations approved by the Founder.

5.6 The editor-in-chief has the right to create editorial council of the Journal, having approved the provision on it.

5.7 Members of the editorial council are appointed to a position and dismissed by the decision of the editor-in-chief. The editor-in-chief is a part of editorial council for a position.

Editorial council is convoked by the editor-in-chief as required for discussion of the questions connected with the production and issue of the Journal.

The editor-in-chief presides over the meetings of editorial council.

5.8 The agenda is determined by the editor-in-chief. Members of the editorial council have the right to demand inclusion in the agenda of additional questions. This requirement can come both before, and at a meeting of the editorial council.

5.9 The meeting of editorial council is competent if on it there are more than a half of members of the council, including the editor-in-chief. Decisions are made by a simple majority vote the present members and approved by the editor-in-chief.

Decisions of the editorial council have advisory nature. The editor-in-chief isn't obliged to motivate refusal in the approval of decision of the editorial council.

Editorial council has no right to discuss and make decisions on the questions carried in the present Regulations to the competence of the governing bodies of the Founder.

6 Powers of the journalistic collective

6.1 The journalistic collective is made by the persons who on the basis of employment contract with the Founder carry out the editing (literary, scientific, art, technical), creation, collecting or preparation of messages and materials (text and illustrated) for the Journal.

6.2 The journalistic collective takes part in development and preparation of the editorial plans, participates in the Editorial office's actions, brings to the administration of the Editorial office of a suggestion for improvement of quality of the Journal and acceleration of the publishing process.

6.3 The journalistic collective carries out the rights at the meeting of journalistic collective.

The meeting of journalistic collective is competent if on it there are not less than two thirds of the members of journalistic collective.

Decisions are made by a simple majority vote the members of journalistic collective who are present at the meeting.

6.4 The meeting of journalistic collective chooses from its structure the chairman who conducts the meeting, and the secretary who makes the protocol of the meeting.

The protocol is written at each meeting of the journalistic collective. All decisions of the meeting of journalistic collective are entered in the protocol. The protocol is signed by the chairman and the secretary.

7 Bases and order of the termination and suspension of operations of the Journal

7.1 Issue of the Journal can be stopped or suspended only according to the decision of the Founder, or the court as the civil legal proceedings in the claim of the registering body (as it should be provided by the Art. 16 of the Low of the Russian Federation "About mass media").

7.2 The founder has the right to stop or suspend activity of the Journal in a case:

- the Editorial office within 3 months violated requirements of the legislation on mass media, standards of journalistic ethics or the present Regulations repeatedly, after getting the prevention of the Founder;
- the edition of the Journal is unprofitable;
- the Founder lost the opportunity to finance issue of the Journal;
- issue of the Journal is recognized by the Founder inexpedient on the other bases.

The decision on termination or suspension of operations of the Journal is made by the Founder after consultations with the editor-in-chief.

7.3 In case of the decision of the Founder on termination of the issue of the Journal, the Founder reserves the right for renewal of the release of mass media with the same name.

7.4 Adoption by the Founder of the decision on the termination of activity of the Journal attracts invalidity of the present Regulations. Edition in this case is a subject to liquidation.

8 Rights for the name

8.1 The right for the name of the Journal belongs to the Founder. The logo of the Journal can be registered by the Founder as the trademark according to the legislation of the Russian Federation.

9 Consequences of change of the Founder, changes of structure of the Founder

9.1 In case of change of the Founder the Journal continues the activity after re-registration in the order established by the law.

9.2 In case of reorganization of the Founder his right and duty pass to the assignee in full. In case of elimination of the Founder his right and duty pass to the Editorial office in full.

10 Order of the adoption and change of the Regulations of the Editorial office

10.1 The Regulations of the Editorial office and change in it are adopted at the meeting of journalistic collective of the Editorial office and is approved by the Founder.

10.2 Changes and additions to the Regulations of the Editorial office are made by the Founder on own initiative and according to the offer of the Editorial office.

Editor-in-chief of
the periodic printing edition
of the scientific journal

"The power and administration in the East of Russia"



S.N. Kravtsov